



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, February 19, 2025**

MINUTES

1. CLOSED SESSION

A. No Items

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Powell called the meeting to order at 6:00 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Aidan Light.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional Services; and Shauna Ashmore, Assistant Superintendent, Human Resources. Dr. Shanna M. Egans, Assistant Superintendent, Student Services, was absent.

B. Pledge of Allegiance

Students from Conejo Academy of Leadership and Language Immersion led the audience in the Pledge of Allegiance in English and Spanish.

C. Open Session Procedures

D. Approval of the Agenda

Trustee Gill made the motion to approve the agenda as submitted, seconded by Trustee Sylvester. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

E. Reports from Student Reporters

Century Academy: Abigail Vey

Conejo Valley High School: Angeleen Pinn subbed for Jocelyn "J.J" Jimenez

Newbury Park High School: Aleesa Iqbal subbed for Shea Grohs

Thousand Oaks High School: Ella Neale

Westlake High School: Brandon Osborn

Students reported on: new online curriculum, new academic semester and enrollment for next year; college workshops, tours, and receipt of acceptance letters; graduation planning, ASB/ASG events, talent shows, student workshops and field trips, attendance incentives, food, clothing, and blood drives; Valentine’s Day, Black History Month, and National School Counseling Week activities; performance arts performances, athletic competitions and accomplishments, Financial Literacy event at CLU, student acknowledgements and activities, winter rallies and spirit weeks, talent shows, prom, inclusion opportunities, and fundraisers.

F. Report from Parent Organization – District English Learner Advisory Committee (DELAC)

Lucely Duarte, DELAC Chairperson, reported on services and supports available for families and students, DELAC’s goals and priorities, presentations at recent meetings on attendance, E-LOP program, grading practices, ELAC assignments, Dual Language Immersion, ELPAC testing, and enrollment, and information on upcoming meetings.

G. Comments – Public

President Powell announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

3. ACTION ITEMS – GENERAL

A. Student Services – Approval of Annual Resolution #24/25-23: In Support of National Women’s History Month

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

B. Student Services – Approval of Annual Resolution #24/25-24: In Support of Disability History Month

Trustee Gorbach made the motion to approve, seconded by Trustee Gill. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

C. Instructional Services – Approval of Annual Resolution #24/25-25: Read Across America Week

Trustee Goldberg made the motion to approve, seconded by Trustee Light. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

4. ACTION ITEMS – CONSENT

Trustee Goldberg made the motion to approve the Consent Agenda as submitted, seconded by Trustee Sylvester. President Powell announced that there was one (1) public comment request submitted on Consent Agenda Item 4G, and that speaker received three (3) minutes to speak. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Instructional Services - Approval of Contracts Under \$5,000**
- D. Instructional Services - Approval of Renewal Contract - WOW! Events Prom 2025-2026 - Newbury Park High School**
- E. Instructional Services - Approval of Renewal Contract - Oaks Event Rentals - Promotions/Graduations 2025**
- F. Instructional Services - Approval of New Contract with Disciplina Positiva, Inc.**
- G. Student Services - Approval of New Contract with 1 Shine Youth**
- H. Student Services - Approval of Contract for Non-Public School Placement**
- I. Student Services - Approval of New Contract with Shadow Mountain Publishing**
- J. Business Services - Disposal of Surplus and Obsolete Equipment**
- K. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- L. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**
- M. Business Services - Acceptance of Donations/Gifts**
- N. Business Services - Approval of Transfer of Funds - January 2025**
- O. Business Services - Ratification of Warrants - January 2025**
- P. Business Services - Approval of Amendments to Administrative Regulation and Exhibit 3517 - Facilities Inspection**
- Q. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3320 - Claims and Actions Against the District**
- R. Business Services - Ratification of End User Agreement with Verkada, Inc.**
- S. Business Services - Approval of Memorandum of Understanding with Conejo Schools Foundation for Summer Academy Program**

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Presentation: Dual Language Immersion Program

Ms. Erica Ultreras, Principal of Conejo Academy of Leadership and Language Immersion, presented information on the Dual Language Immersion Program, which included the program’s mission, vision, and goals; student leader profile, implementation timeline, program roll out, bilingual, biliterate, and life skills program components; sample weekly schedule, professional development for staff, student academic support, sociocultural competence, family involvement, parent and student testimonials, and next steps. The board members expressed appreciation for the program’s benefit of student exposure to a bilingual and bicultural learning environment.

B. Student Services – Presentation: Newcomer Academy

Mr. Steve Lepire, Principal of Newbury Park High School, Ms. Celia Ortiz, Bilingual Social Worker, and Ms. Susana Rosas, Teacher, presented information on the Newcomer Academy,

which included the definition of a “Newcomer” student, program services, graduation rates, the student identification and enrollment process, options for transportation and continuous enrollment, sample daily schedule, tutoring options, positive behavior interventions, guest speaker series, field trips, and student ambassador opportunities; parent involvement and engagement, current enrollment, and a student testimonial. District staff responded to questions from board members regarding whether students attending the Newcomer Academy but remaining at Thousand Oaks or Westlake High Schools are still eligible to take advantage of AB 2121 – credit reduction.

C. Instructional Services – Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP) Mid-Year Update

Mr. Loo presented information on the LCAP and BOP, which included the purpose of the mid-year update, background on the added requirements for the LCAP per Senate Bill 114, review of CVUSD LCAP goals, and an update on current metrics, expenditures, and actions. Mr. Loo responded to a board member’s question regarding how data from the LCAP and BOP is used to make mid-year adjustments in programming. A board member commented on the impressive progress on chronic absenteeism. There was no board discussion on this agenda item.

D. Instructional Services – Discussion on Student Mobile Communications Device Policy (Second Time as Information Item)

President Powell announced that there were three (3) public comment requests, and each speaker received three (3) minutes to speak. Mr. Loo provided background on the district’s cell phone policy, proposed additions, and consultation from legal counsel. Board members discussed language adjustments related to device use for grades preschool through post-secondary, use of devices during instructional and non-instructional time, total ban versus partial ban, limitations on discretionary use of cell phones during instructional time, exemptions for students based on California Education Code, and clarified that this policy would go into effect July 1, 2025, to allow the opportunity for education of school staff and families on the implementation process. The board reached consensus to adjust the policy to reflect that devices shall be turned off and/or on silent mode and put away during instructional time for all students; that students in grades preschool through eight shall not use devices on campus during instructional and non-instructional time; that students in grades nine through twelve may use devices on campus during non-instructional time in accordance with law and individual school rules; and that all students shall not be prohibited from possessing or using a mobile communication device under specific circumstances prescribed in Education Code 48901.5 and 48901.7. The board also reached consensus to add verbiage that strongly encourages teachers to consistently limit the use of mobile communication devices in the classroom.

E. Human Resources – Discussion of Resolution #24/25-27: Reduce or Discontinue Particular Kinds of Services at the Close of the Current School Year

President Powell announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. Dr. McLaughlin provided background on the board’s previous request for Cabinet to build a three-year plan to address budget issues and stated that the resolution to reduce or discontinue particular kinds of services includes Phase 1 of the three-year plan. There was no board discussion on this agenda item.

F. Human Resources – Discussion of Resolution #24/25-28: Layoff / Reduction of Classified Positions

Dr. McLaughlin provided clarification on the positions listed in the resolution, stating that some positions are currently vacant, and that some individuals in the listed positions will fall back into other positions. Dr. McLaughlin responded to a board member’s question regarding when the listed positions would be brought forward for board approval.

G. Business Services – Discussion of Board Policy 3540 – Transportation

Dr. Hayek provided background on the proposed changes related to the incorporation of the expanded learning opportunities program in policy language, and changes in law that provide for requirements for vehicles used to provide student transportation for compensation and add qualification requirements for drivers who provide transportation to students. There was no board discussion on this agenda item.

H. Board Committee Reports

Board members provided reports on their recent participation in the Conejo Coalition for Youth and Families, Wellness Committee, School Choice Committee, and Health Benefits Committee meetings.

I. Comments – Board of Education

Board members provided comments.

J. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members did not add any topics to be discussed at future board meetings.

B. Adjournment

President Powell adjourned the Open Session at 9:43 p.m. The next regularly scheduled board meeting will be Wednesday, March 5, 2025, 5:00 p.m. - Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

March 5, 2025

Date	Board Clerk
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March 5, 2025

Date	Superintendent
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<https://www.conejousd.org/domain/122>